



GENDER AND JUSTICE COMMISSION

SEATAC OFFICE
 18000 INTERNATIONAL BLVD, SEATAC
 8:45 AM TO NOON
 CHIEF JUSTICE BARBARA MADSEN, CHAIR
 JUSTICE SHERYL GORDON MCCLOUD, VICE CHAIR

Agenda (Subject to Change)

Page

8:45 – 9:00 AM CALL TO ORDER and WELCOME

- Approval January 8, 2016, Meeting Notes
- Approval March 4, 2016, Meeting Notes

1

9:00 – 9:45 AM COMMISSION BUSINESS

- Chair Report Chief Justice Madsen
 - Reactions/Debrief from March 4 Reception
 - New budget cycle and information of interest
- Vice Chair Report Justice Gordon McCloud
 - Appellate Conference - Highlights of Commission Interest
- Staff Report Staff
 - Activities, Updates, Collaborative Efforts
 - Budgets: GJCOM and Grants

10-11

GUEST SPEAKER(S) & EXPLORATORY PROJECTS

9:45 – 10:15 AM MAMA Seattle Jamie Drozd Allen, Stephanie Berntsen, Robin Schachter

- Future & Suggested Guest Speakers/Topics
 - Mellani McAleenan, WSDA (Former AOC Legislative Affairs) – Confirmed – July mtg
 - Shannon Lawless, Becca Glasgow of WWL – Confirmed – July Mtg
 - Alison Holcomb, National Director ACLU re: Campaign for Smart Justice
 - Nicholas Oakley, CCYJ – LGBTQ Youth in Juvenile Justice System

10:15 – 10:30 AM BREAK

10:30 – Noon COMMITTEE REPORTS

- Communications Judge Paja
- Domestic Violence Judge Jasprica
- Education Judge Melnick & Others
 - Joint Education Workgroup
 - Appellate Conference (April) *Same Sex Marriage* Judge Melnick **12-13**
 - Evaluations SCJA Conference (April) **14-18**
 - Courthouse Facilitator Training (May)
 - DMCJA Conference (June) *BIP Plenary Session* Judges Jasprica & Melnick
 - Fall Conference (September) *Same Sex Marriage* Judge Melnick/David Ward
 - Fall Conference (September) *TBD*
- Equality in the Profession Justice Gordon McCloud
 - Gender Bias Study

19



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Page

- | | |
|---|--|
| ➤ Incarcerated Women & Girls | Gail Stone |
| ➤ Sexual Violence | Kelley Amburgey-Richardson & Emily Cordo |
| ➤ Sexual Offense Benchguide | |
| ➤ Summer Training Workshop(s) | |
| ➤ Tribal State Court Consortium | Judge Cindy Smith |
| ➤ Regional Meetings (Peninsula/Eastern WA) | |
| ➤ TSCC Mtg at Fall Conference and Education Session | |

Miscellaneous

- | | |
|---|--------------|
| ➤ "Visiting Incarcerated Parents in Washington Prisons: A Guide for Judicial Officers." | 20-43 |
| ➤ "Children of Incarcerated Parents Act: Dependency Bench Card." | 44-45 |

Remaining (Confirmed) 2016 Meeting Dates

- July 8 – SeaTac Office
- September 2 – SeaTac Office
- November 4 – SeaTac Office

Potential (NOT confirmed) 2017 Meeting Dates

- January 13 (Friday preceding MLK holiday)
- March 10 (Friday preceding Mother's Day)
- May 12
- July 14
- September 1 (Friday preceding Labor Day) OR September 15
- November 3 OR November 17

Updated 5.10.16



**GENDER AND JUSTICE COMMISSION (GJCOM)
AOC SEATAC OFFICE
18000 INTERNATIONAL BLVD, SUITE 1106
SEATAC, WASHINGTON
FRIDAY, JANUARY 8, 2015 (8:45 A.M. – NOON)**

MEETING NOTES

Present: Chief Justice Barbara A. Madsen, Chair; Justice Sheryl Gordon McCloud, Vice-Chair; Ms. Kelley Amburgey-Richardson, Ms. Rita Bender, Ms. Emily Cordo, Judge Anita Crawford-Willis, Ms. Josie Delvin, Judge Michael Evans, Ms. Gail Hammer, Ms. Grace Huang, Judge Eric Lucas, Judge Richard Melnick, Judge Mark Pouley, Dr. Dana Raigrodski (via phone), Ms. Sonia M. Rodriguez True, Ms. Leslie Savina, Ms. Gail Stone, Ms. Vicky Vreeland,

AOC Staff: Ms. Cynthia Delostrinos, Ms. Kathy Bradley, Ms. Pam Dittman

Excused: Mr. David Ward, Judge Marilyn Paja, Judge Judy Jasprica, Ms. Trish Kinlow

Guests: Ms. Joy Williams, Ms. Laura Jones

CALL TO ORDER

The meeting was called to order at approximately 8:45 AM.

COMMISSION BUSINESS

Chair Report

- November 13, 2015 Meeting Notes

The November 13, 2015 meeting notes were approved and adopted as presented.

- Women's History Month

After the March 4, 2016 Commission meeting, the Commission will sponsor its annual reception celebrating Women's History Month. Members discussed who to invite and the focus. A small group will work with staff to plan the reception.

Vice Chair Report

- Summit

Justice Gordon McCloud attended the 9th Circuit Court of Appeals Summit. One area of concern is continuing litigation for prisoners, prisoner grievances and how they are being dealt with in the various prison systems, and unresolved grievances and why.

Justice Gordon McCloud, Kelley Amburgey-Richardson, Rita Bender, and Grace Huang have volunteered to work with Justice Gordon McCloud to look at data in Washington

State. Some data can be obtained from the courts, Dept. of Corrections, and WSCADV (Grace indicated she has some on immigration as relates to Federal Detention Centers). Additionally, Kelley is the PREA Coordinator and may also have some information or can reach out to DOC. Other suggestions were to contact the Northwest Immigration Rights Project, ACLU, and possibly Willy Hayes at King County Juvenile Justice Center.

Guest Speaker(s)

- Joy Williams, WSBA

Joy presented to the Commission on the continuing and latest iteration of WSBA's member survey on diversity. In 2012, a survey was conducted which provided the baseline of WSBA member makeup; and in 2013, a diversity component was added and updated in 2015. The latest study shows diversity and inclusive "From the inside out" i.e., who we are as an institutional awareness, educational, broader, understanding (helping, encouraging, inspiring)

As part of the latest study, a literature review was conducted for four (4) underserved populations – LGBTQ, people with disabilities, people of colour, and women. These groups were chosen because again showed highest rates of barriers/marginalization and bias.

- Women - Continue to predominantly practice in family law and hold positions in law firms working on philanthropy, arts, etc., while men dominate more prestigious positions such as hiring and/or partner decisions.
 - People of color – Twenty-five percent are law students, but 80% of men in firms are white. The average annual salaries for white men are still the highest.
 - Persons with disabilities – Very few report, but those that do indicate mental health, alcoholism, and depression are prevalent.
 - LGBTQ – very few studies conducted. But of those did find discrimination and micro-aggression behaviors directed toward this population
- Laura Jones, KCSARC
Laura has presented to this group before. Laura manages the Court Watch Program for KCSARC, which observes sexual violence cases, including SAPOs and puts together reports and studies that recommend improvements on how to address these cases in our systems.

This year, KCSARC is supporting HB2033 that addresses SAPOs, specifically on duration and burden of proof on re-issuance of orders. The language is more of a "clean up" and will make consistent with all other types of orders.

Committee Reports

- Communication, Staff
Nothing new to report.
- Domestic Violence, Staff
Nothing new to report.
- Education, Judge Melnick
 - Judicial College – The Commission sponsors a session on domestic violence orders and also facilitates In Her Shoes.
 - Appellates – The Commission is sponsoring a session on same sex marriage.
 - SCJA – The Commission has a session on dependency issues for incarcerated parents. There is also a session on tribal courts and dependency issues supported by the tribal state court consortium.
 - DMCJA – The Commission is sponsoring the opening plenary on the state of batterers' intervention programs
 - Fall Conference – The Commission is sponsoring a session on same sex marriage. It is possible there will be an educational component at the tribal state court consortium annual meeting.
 - NAWJ – The Commission is sponsoring a session on sexual assault on college campuses.

Judge Melnick also indicating that there is a larger discussion among various staff and Commission members on how to market these programs and ways to collaborate with the other Commissions. Justices Stephens and Gordon McCloud, Judges Melnick and Jasprica, Dr. Raigrodski, and staff from both the Minority & Justice and Gender & Justice Commissions are part of this conscious collaboration.

- Equality in the Profession
 - Student Scholarships – The Commission will be presenting scholarships to two Gonzaga students during the NAWJ 2016 Kick-Off Events (January 21 & 22). The scholarships were provided by NAWJ and WSAJ.
 - Gender Bias Study – Justice Gordon McCloud, Judge Anita Crawford-Willis, Vicky Vreeland, Leslie Savina, Emily Cordo, and Joy Williams expressed in interest in working on this project when it begins.
- Legislative, Grace Huang
Grace Huang indicated there are several bills that are of interest this session.
 - transgendered issues on public accommodation
 - Goodman bill on stacking of domestic violence misdemeanors to be a felony

- DV eliminating mandatory arrest for youth (16&17) as most are family members vs intimate partners
- firearm access issues-mechanisms to do something about relinquishment of firearms (implementation challenges)
- Sexual Violence, Kelley Amburgey-Richardson and Emily Cordo
Held a multi-disciplinary stakeholders meeting in December, 2015 bringing together approximately 12 people to discuss best short- and long-term uses of the STOP grant funds dedicated to sexual assault. It was determined for 2016, to support training needs for interpreters, court staff, and others.
- Tribal State Court Consortium, Judge Pouley
Judge Pouley indicated he will be putting together a resolution to be presented at the Affiliated Tribes of Northwest Indians' conference being held February 1-3, 2016. Justice Gordon McCloud indicated she would like to attend and support and the Chief will write a letter in support of the consortium also.

Staff reminded members that the next meeting is March 4, 2016 at the Temple of Justice in Olympia. It is tentatively scheduled from 9:30 AM – 2:00 PM.

The meeting Adjourned at approximately noon.



**GENDER AND JUSTICE COMMISSION (GJCOM)
TEMPLE OF JUSTICE – CHIEF’S RECEPTION ROOM
OLYMPIA, WASHINGTON
FRIDAY, MARCH 4, 2016 (9:30 AM – 11:45 AM)**

MEETING NOTES

Present: Chief Justice Barbara A. Madsen, Chair; Justice Sheryl Gordon McCloud, Vice-Chair; Ms. Kelley Amburgey-Richardson, Ms. Emily Cordo, Judge Michael Evans, Ms. Grace Huang, Judge Richard Melnick, Judge Marilyn Paja, Judge Mark Pouley, Dr. Dana Raigrodski, Ms. Sonia M. Rodriguez True, Ms. Leslie Savina, Ms. Gail Stone, Mr. David Ward,
AOC Staff: Ms. Pam Dittman, Ms. Nichole Kloepfer
Excused: Ms. Rita Bender, Judge Anita Crawford-Willis, Ms. Josie Delvin, Ms. Gail Hammer, Judge Judy Jasprica, Ms. Trish Kinlow, Judge Eric Lucas, Ms. Vicky Vreeland
Guests: Ms. Clare Fitzpatrick, Ms. Emily Hendrick, Mr. Tamaso Johnson, Ms. Samantha Pearlman, Judge Theresa Pouley, Ret.

CALL TO ORDER

The meeting was called to order at approximately 9:30 AM.

COMMISSION BUSINESS

Chair Report

- January 8, 2016 Meeting Notes
The January 8, 2016 meeting notes **need to be approved.**
- Quick Recap of Meeting and Reception
Pam provided a quick rundown of the schedule for the meeting, including the need to break by 11:45 so the room can be turned over for the Reception.
- Recognition of Scholarship Events (January 21 & 22)
Chief Justice Madsen recognized the continued partnerships and collaboration between the National Association of Women Judges (NAWJ) and the Washington State Association for Justice (WSAJ) in securing two scholarships to award to 2L and/or 3L female law students who exhibit leadership, an interest in gender issues and improving our legal system.

In conjunction with kick-off events for the 2016 NAWJ National Conference being held in Seattle from October 5-9, we were able to award two Gonzaga students scholarships at the events. Ms. Angela Jones was awarded the NAWJ scholarship and Ms. Stephanie

Faust was awarded the WSAJ scholarship. A more complete write-up was contained in the meeting packet.

- Conference of Chief Justices

Chief Justice Madsen is the Chair of Tribal Court Committee for the Conference for Chief Justices. During a recent meeting, the Committee was able to have an update from several states on the work being done within their consortiums and/or courts. We were able to include an update provided by Cindy Bricker, AOC and Pam Dittman, AOC on what is happening with Washington's Tribal State Court Consortium. Several members of the committee left enthused about where they can assist with convening TSCC's in their state.

The Conference of Chief Justices also passed a resolution supporting the efforts of the limited legal license technician (LLLT) program, which was also supported and approved by the ABA House of Delegates. The resolution urged the adoption of formulating regulatory objectives in each state and developing a framework for legal providers.

- BJA Legislative Committee Agenda

The Board for Judicial Administration (BJA) has been reorganizing. They have implemented a way to be apprised of impending legislation. To explain more of this new process, former AOC Legislative Director, Mellani McAleenan will be a guest presenter at the July 8, 2016 Commission meeting.

Vice Chair Report

- Juvenile Justice Stakeholders Meeting

Justice Gordon McCloud has been involved with the work of the Juvenile Defense Improvement Group. A specific effort is to develop a strategic plan for improving access to a quality juvenile defense. The plan will be submitted this summer in hopes of obtaining a three year grant from the federal government to fund implementation of the plan and evaluating outcomes. Sustaining the work, if proven effective, will be the focus of a further conversation.

Justice Gordon McCloud shared with Justice Bridge that the Commission membership is interested in assisting with and/or participating in this effort where needed.

Staff Report

Staff have secured guest speakers for May and July meetings. The agenda indicates who and meeting.

Committee Reports

○ Communications

The annual report has been started. It is anticipated a draft report will be completed by the May Commission meeting. Members discussed building a distribution list. In the past, the electronic version has been placed on the G&J website, on Inside Courts, and distributed to a myriad of AOC listservs such as all judicial officers, court staff, Commissions, etc., and distributed to the legislature.

Members should submit to Pam other listservs of persons of interest the report should be distributed too. The list can grow as needed. And, members are welcome to distribute also.

○ Domestic Violence

The Committee has a conference call scheduled.

○ Education, Judge Melnick

- Joint Education Workgroup – This is a newer ad hoc workgroup that is comprised of members from both the Gender & Justice and Minority & Justice Commissions. The intent of the group is to help identify and develop short and long-term educational needs and how the Commissions can contribute and be more proactive in our approach to session submittals, while looking at long-term and emerging needs also. The first conference call is scheduled.
- Appellate Conference (April) – *The Supreme Court and Same Sex Marriage, Religious Liberty, and Free Speech: The Road from Where We Have Been to Where We Are Going* with Professors Stephen Kanter and Jim Oleske, Lewis & Clark Law School Across the country, legislatures and courts are wrestling with conflicting claims of gay rights, religious liberty, and free speech. The focal point concerns individuals and organizations who refuse to provide certain services or benefits to same-sex couples, and this session will explore the various legal issues implicated by such refusals.
- SCJA Conference (April) – The Commission is sponsoring two sessions.
 - *Children of Incarcerated Parents, Keeping Families Connected* will be discussing the unique barriers incarcerated parents face in both dependency and family law proceedings. Panelists include Commissioner Jennie Laird, King County Superior Court; Elizabeth Hendren, Northwest Justice Project; Kimberly Mays, formerly incarcerated parent; and Belinda Stewart, DOC.
 - *State and Tribal Courts* will be moderated by Judge Raquel Montoya-Lewis and included panelists Chief Justice Anita Dupris and Presiding Judge Jane Smith

- Courthouse Facilitator Training (May) – AOC staff are collaborating on a one-day workshop for courthouse facilitators that address areas where domestic violence intersects with their clientele.
- DMCJA Conference (June) Plenary Session – Faculty have been identified and an initial draft agenda has been submitted to faculty for revisions.
- Fall Conference (September) – Same Sex Marriage and a possible tribal session

- Equality in the Profession
Gender Bias Study – Justice Gordon McCloud, Judge Anita Crawford-Willis, Dr. Dana Raigrodski, Vicky Vreeland, Leslie Savina, Emily Cordo, and Joy Williams expressed interest in this project. Staff will work on scheduling conference call.

- Incarcerated Women and Girls, Gail Stone
This committee has been meeting and have been building off the work Elizabeth Hendren has already begun and also isolating topics and ideas from the stakeholders’ meeting that can be addressed.

- Legislative, Grace Huang
Grace indicated there have been several bills of interest this session. It will be interesting to see which bills are passed out of committee by tonight’s cutoff date.
 - Transgendered issues on public accommodation – there has been a huge explosion of anti-transgender bills. All failed, but could become a ballot initiative
 - Stacking of domestic violence misdemeanors to be a felony
 - Eliminating mandatory DV arrest for youth when not intimate partner but other family issues that would best be resolved in a different way
 - Firearm access issues-mechanisms regarding relinquishment of firearms and implementation challenges of firearms surrender
 - Sexual assault protection orders and allowing same considerations as DVPOs receive, such as setting standards for firearms surrender and permanent orders
 - Sexual assault kits
 - Certificates of Restoration Opportunity (CROP) - allow courts to issue certificates to say that offender’s “debt to society” paid off

- Sexual Violence, Kelley Amburgey-Richardson and Emily Cordo
This workgroup is scheduling and holding quarterly conference calls to discuss items that were identified at the December, 2015 Stakeholders meeting such as new chapters to the Sexual Offense Bench Guide and future educational opportunities

- Tribal State Court Consortium, Judge Mark Pouley
Judge Pouley discussed the Resolution adopted by the Affiliated Tribes of Northwest Indians (ATNI) regarding the Tribal State Court Consortium. Justice Gordon McCloud,

Judge Pouley, and Judge Cindy Smith were able to present at the ATNI meeting on the work of the TSCC and the continued collaborative efforts taking place in Washington, while recognizing that more work is needed.

The meeting adjourned at approximately 11:45.

DRAFT

Gender & Justice Commission
Proposed Budget July 1, 2015 - June 30, 2016

Other Commission Expenses	Proposed Budget	Proposed FY15-16
Commission Meetings	Travel-related costs for members (lodging, per diem, mileage, airfare, etc.) (<i>July, Sept, Nov, Jan, March, May</i>) \$8,000
	March Luncheon/Reception \$725
General Operating Expenses	Printing, conference calls, supplies, etc. \$1,700
Staff Travel & Training	Registration Fees, Travel-related costs Local and National conferences \$4,500
Education Programs		
	<i>SCJA Spring Program - Incarcerated Parents</i> \$1,000
	<i>DMCJA Spring Program</i> \$0
	<i>Fall Conference (2015)</i> \$0
	<i>Appellate Conference</i> \$900
Support	Judicial Officer & Law Student Reception \$2,006
	Washington Initiative for Diversity	
	<i>Legal Exec Summit - May 11</i> \$5,000
	ICW&G Committee Mtg Support \$250
	Stakeholder Mtg (12/15) \$406
	Mission Creek Re-entry Symposium \$1,835
TSCC Support	Tribal Judges to attend Judicial College \$1,852
	SCJA Spring Program - Tribal Program \$976
Possible Projects	NCJFCJ National Conference (July) \$10,000
	Juvenile Justice Conference (July) \$1,000
	WA GAL Project \$5,000
	TSCC Support - Regional Mtg (June) \$4,000
	IAWJ Fee \$850
	Starting Budget	\$50,000
		\$50,000
	Balance	\$0

Updated 5.12.16

STOP BUDGET FFY15 - PROPOSED
January 1, 2016 - December 31, 2016

Projected Allotment		Total = \$133,192	\$98,266 <small>(max amt)</small>	\$34,926 <small>(min amt)</small>
			DV Projects	SA Projects
Salaries & Benefits	Staff (Manager, Coordinator, Support Staff)		\$25,917	\$17,276
Office Supplies, Copies, Printing	Supplies, Copies, etc.		\$1,500	\$750
Staff Training & Education	Staff to attend local and national conferences and training events		\$6,500	\$1,000
Committee Meetings	Support travel-related & pro tem costs for in-person Committee mtgs		\$2,000	\$0
Scholarship Support	Scholarships for judicial officers & court staff to attend local and national conferences & training events as related to DV/SA			
	<i>Enhancing Judicial Skills in DV</i>		\$3,500	
	<i>Continuing Judicial Skills in DV</i>		\$3,000	
	<i>NCJFCJ National Conference</i>		\$5,000	
	<i>Children's Conference (Courthouse Facilitators-Registration)</i>		\$500	
	<i>DV Symposium (Judicial Officers & faculty honorarium)</i>		\$10,000	
	<i>DV Symposium (Court staff/facilitators \$800*3)</i>		\$2,400	
Education Programs	<i>SCJ Spring Conference (April 2016)</i>		\$0	\$0
	<i>DMCJ Spring Conference (June 2016)</i>		\$12,000	\$0
	<i>Fall Conference (September 2016)</i>		\$0	\$0
	<i>Appellate (March 2016)</i>		\$0	\$0
	<i>NAWJ (October 2016)</i>		\$0	\$5,000
	<i>Judicial College (January 2016)</i>		\$500	\$0
	<i>Interpreter Training (1st Qtr 2016)</i>		\$0	\$7,500
	<i>Courthouse Facilitators (1st Qtr 2016) Janet Skreen</i>		\$5,000	
	<i>Children's Justice Conf (May 2016) Claudia Bayliff - Judicial Session</i>		\$3,900	
	<i>SA Summer Training</i>		\$0	\$5,000
	<i>DMCMA Conference (October 2016)</i>		\$1,000	\$0
Proposals/Undetermined	<i>Firearms legislation support (HB1840)</i>		\$10,000	
	<i>DV Open House Work</i>		\$3,500	
		SUB-Totals per portion of grant	\$96,217	\$36,526
		Total	\$132,743	
		<i>Undetermined</i>	\$449	

Updated 5.11.2016

Appellate Spring Program

April 3 - 6, 2016

SESSION EVALUATION

Session:	Emerging Constitutional Issues Involving Same Sex Marriage and the Impact of Obergefell v. Hodges
Faculty:	Professor Stephen Kanter, Professor Jim Oleske

Please include narrative comments, as well as numeric rating on a **5-point scale**.
(5 = Excellent; 4 = Good; 3 = Average; 2 = Below Average; 1 = Poor; N/A = Not Applicable)

EFFECTIVENESS	5	4	3	2	1	N/A	
1. The objectives of the course were clear.	15	1	1	0	0	0	4.82
2. The objectives of the course were achieved.	13	2	1	1	0	0	4.59
3. The faculty engaged me in meaningful activities.	9	4	0	1	2	0	4.06
4. I gained important information or skills.	13	2	1	1	0	0	4.59
5. The faculty made a clear connection between the course and the work place.	13	2	2	0	0	0	4.65
Total Average:							4.54

COMMUNICATION SKILLS	5	4	3	2	1	N/A	
1. The faculty was well prepared.	15	1	0	0	0	0	4.94
2. The presentation was organized.	15	1	1	0	0	0	4.82
3. Written materials enhanced the presentation.	10	4	1	0	2	0	4.18
4. Audiovisual aids were used effectively.	8	1	2	0	2	0	4.00
5. The presentation kept my interest throughout.	10	4	1	0	2	0	4.18
Total Average							4.42

EFFECTIVENESS COMMENTS

There are no effectiveness comments.

COMMUNICATION SKILLS COMMENTS

The following is a compilation of all comments received in the Communication Skills section:

Very thoughtful discussion.

Kanter overstated the case but it was entertaining.

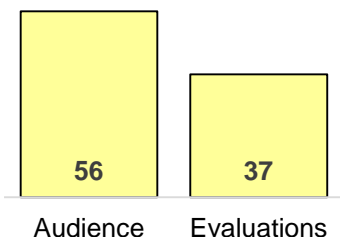
Seemed like they only prepared for half the presentation.

Great.

Some written materials beyond what was provided would have been helpful in light of the number of cases being thrown out at the audience.

I reread Obergefell in advance but would have benefitted from a “refresher” on the free exercise/compelled speech cases.

Top notch speakers, but I needed a bit more fundamentals to get into the topic.



Superior Court Judges' Spring Program

April 17 – 20, 2016

SESSION EVALUATION

Session:	Children of Incarcerated Parents: Keeping Families Together
Faculty:	Ms. Elizabeth Hendren, Commissioner Jennie Laird, Ms. Kimberly Mays, Ms. Belinda Stewart

Please include narrative comments, as well as numeric rating on a 5-point scale.
(5 = Excellent; 4 = Good; 3 = Average; 2 = Below Average; 1 = Poor; N/A = Not Applicable)

EFFECTIVENESS

	5	4	3	2	1	N/A	
1. The objectives of the course were clear.	21	9	3	1	0	0	4.11
2. The objectives of the course were achieved.	18	9	4	3	0	0	3.89
3. The faculty engaged me in meaningful activities.	17	8	5	2	2	0	3.73
4. I gained important information or skills.	17	10	4	2	1	0	3.84
5. The faculty made a clear connection between the course and the work place.	20	7	3	3	1	0	3.89
	Total Average						3.89

COMMUNICATION SKILLS

	5	4	3	2	1	N/A	
1. The faculty was well prepared.	21	7	5	1	0	0	4.05
2. The presentation was organized.	20	7	3	2	2	0	3.86
3. Written materials enhanced the presentation.	14	14	4	1	1	0	3.81
4. Audiovisual aids were used effectively.	17	11	4	1	1	0	3.89
5. The presentation kept my interest throughout.	19	8	4	2	1	0	3.89
	Total Average						3.90

EFFECTIVENESS COMMENTS

The following is a compilation of all comments received in the Effectiveness section:

Talk by DOC and parent [well done].

Presentation raised questions that were not answered. Should courts order specific services? E.g., how to address disconnection between (a) the need for a parent to timely participate in services or case will go to termination (b) lack of services timely advisable at DOC facilities, (c) factors in recent satiation requirements.

Excellent session. Lots of good info.

Thanks for this program. Information very practical!

Should DOC Councilors be evaluated in job performances on how receptive they are to facilitating continuing communication?

Hard to understand one speaker due to accent. Manner of speaking – lost lots of important info.

COMMUNICATION SKILLS COMMENTS

The following is a compilation of all comments received in the Communication Skills section:

Good job by Jenny Laird.

DOC representation/speaker in difficult position. Issues raised here are very challenging for DOC. However, speaker seemed very hesitant to address any specifics. If she/DOC [are] not able to comment on specifics, hearing her/DOC here is not very valuable.

Why haven't we had this presentation and these materials SOONER? It is one thing to know the principles and another to see how prisons make visits available and what visits look like and feel like.

After this, my action plan will be to share the prison visit access information with all the lawyers, GALs, CASAs, and department supervisors. I will be much more likely to order visits and I will be asking better questions.

Very informative as to DOC. Really appreciated the personal experience of incarcerated mother.

Good panel – effective combination of presenters. This is a difficult area to work with and very important. Thanks!

This was a fabulous presentation. Filled with useful information and inspiring.

Important topic!

Ms. Mays must slow down!

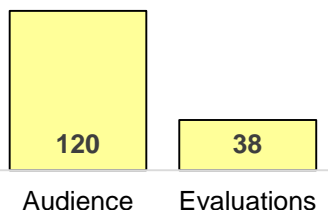
Ms. Mays excellent (as usual)! There is still at least a “perceived” difficulty in arranging telephone participation in Department resources/ permanent plans with DOC inmates – causes delays on regular basis!

Great panel.

Speakers were trying to rush to meet time constraints. I believe we missed valuable info based upon the rush (hard to understand sometimes).

Superior Court Judges' Spring Program

April 17 – 20, 2016



SESSION EVALUATION

Session:	State and Tribal Courts: A Bridge to Collaboration
Faculty:	Chief Justice Anita Dupris, Judge Raquel Montoya-Lewis, Retired Chief Justice Theresa M. Pouley, Presiding Judge Jane M. Smith

Please include narrative comments, as well as numeric rating on a 5-point scale.
(5 = Excellent; 4 = Good; 3 = Average; 2 = Below Average; 1 = Poor; N/A = Not Applicable)

EFFECTIVENESS

	5	4	3	2	1	N/A	
1. The objectives of the course were clear.	17	16	4	0	1	0	4.11
2. The objectives of the course were achieved.	11	18	7	0	1	1	3.89
3. The faculty engaged me in meaningful activities.	16	11	8	1	1	1	3.73
4. I gained important information or skills.	16	15	5	1	1	0	3.84
5. The faculty made a clear connection between the course and the work place.	23	10	4	0	1	0	3.89
	Total Average						3.89

COMMUNICATION SKILLS

	5	4	3	2	1	N/A	
1. The faculty was well prepared.	26	10	1	0	1	0	4.05
2. The presentation was organized.	11	20	5	1	1	0	3.86
3. Written materials enhanced the presentation.	17	12	6	1	1	1	3.81
4. Audiovisual aids were used effectively.	5	1	3	3	6	20	3.89
5. The presentation kept my interest throughout.	14	16	7	0	1	0	3.89
	Total Average						3.90

EFFECTIVENESS COMMENTS

The following is a compilation of all comments received in the Effectiveness section:

Thank you for this important presentation/session.

Extremely interesting and informative! So many issues!

As always, Judge Montoya-Lewis was very engaging and informative.

This should not be a plenary session. Attendance was quite low. May actually be more effective at a training for presiding judges (and more interest materials) and content was good.

Enjoyed overview by Chief Justice Dupris, although at times difficult to hear/follow her presentation.

This topic was very important' however, no tribes in my county, so not many issues with tribes in my court.

COMMUNICATION SKILLS COMMENTS

The following is a compilation of all comments received in the Communication Skills section:

These judges are fabulous. Thank you!

Really did not need history since Pilgrim times. So not the topic listed here (first 1/2) hour). The rest of presentation definitely on topic and helpful.

Very informative!'

Need more Indian case sessions in feature.

Audio was a challenge during this presentation.

Thank you for bench card in best practices.

Good use of small group discussion. Enjoyed telling of the history.

Important to continue.

Judge Montoya-Lewis was very good – clear and informative – would have liked to hear more from her.

Very interesting and informative.

Chief Justice Dupris is WONDERFUL!

Interesting topic but no particularly relevant to me as we have no Indian county (and therefore no Indian courts) in my county.

2016 Gender Bias Study

Outline of Topics

5.10.16

Outline of 1989 Report on Gender and Justice in the Courts

- I. **The Status of Litigants** – to study the impact of gender bias on litigants in the following three areas:
 1. **Consequences of Violence** – how the court treats victims and the effectiveness of current statutes around:
 - i. Domestic Violence
 - ii. Rape
 2. **Consequences of Divorce** – a study of family law issues:
 - i. Divorce
 - ii. Maintenance
 - iii. Property Division
 - iv. Child Custody
 - v. Child Support
 3. **Economic Consequences of Civil Litigation** – a review of cases relating to:
 - i. Wrongful Death
 - ii. Attorney Fee Awards in Discrimination Cases

- II. **The Treatment of Lawyers, Litigants, Judges and Court Personnel**
 1. Courtroom treatment of litigants and legal professionals
 2. Credibility of women in the courtroom
 3. Acceptance of women in the legal and judicial communities
 4. Court personnel practices and procedures

- III. **Findings and Recommendations** – made for the following groups:
 1. Supreme Court
 2. Judges
 3. Legislature
 4. Administrative Office of the Courts
 5. Washington Association of Prosecuting Attorneys
 6. Police
 7. Washington State Bar Association
 8. County Government
 9. Gender and Justice Implementation Committee
 10. Court Administrators
 11. Law Schools in Washington

Visiting Incarcerated Parents in Washington Prisons: A Guide for Judicial Officers

*A Summary of Statewide Washington Department of
Corrections Guidelines and Facility-Specific Information*

Visiting Incarcerated Parents in Washington Prisons: A Guide for Judicial Officers

How to Use this Guide	2
Preparing to Visit and ID Guidelines for All Washington DOC Facilities	3
Video Visitation Policies for the Washington Department of Corrections	4
Guidelines for Visits for All Washington DOC Facilities	5
Bringing Children to Visits at DOC Facilities	6
Guidelines for Individual Facilities	7
Airway Heights.....	7
Cedar Creek.....	9
Clallam Bay.....	11
Coyote Ridge.....	12
Larch.....	13
Mission Creek.....	15
Monroe.....	17
Olympic.....	19
Stafford Creek.....	20
Washington Corrections Center.....	21
Washington Corrections Center for Women.....	22
Washington State Penitentiary.....	24

How to Use this Guide

- The Washington Department of Corrections has some general guidelines and requirements for visitors that are detailed in the first four sections of this guide.
- Each prison has its own section in this guide. However, there is information that wasn't feasible to include in this guide, such as visiting schedules for facilities with many units, event calendars, and specific requirements for visitors. This information can be found on each facility's webpage, available at <http://www.doc.wa.gov/facilities/prison/default.asp>.
- Each facility-specific guide answers five questions:
 - Where is the facility?
 - What information should visitors, judges, and others know about the facility?
 - How often is visitation allowed?
 - Is there a special room or area for children to visit with their incarcerated parent?
 - Are there any special events for children and their incarcerated parents?

Preparing to Visit and ID Guidelines for All Washington DOC Facilities

- **How do individuals without children obtain clearance to visit DOC facilities?**
 - If an individual is attempting to visit an incarcerated individual for a regular visit, he or she must fill out DOC Form 20-60 (Visitor's Application), either online or in hard copy, and, if completed in hard copy, mail it to the facility he or she wishes to visit. If a visitor is bringing medication into a facility, he or she must fill out DOC form 16-102 (Visitor Medication Questionnaire).
 - If an individual is attempting to visit an incarcerated individual for an Extended Family Visit, he or she must fill out DOC Forms 21-414 (Extended Family Visiting Visitor Acknowledgement), 16-102 (Visitor Medication Questionnaire), and 20-279 (Consent to Medical Treatment and Waiver of Liability). The visitor must be an immediate family member of the incarcerated person and provide legal verification of the relationship. The incarcerated person must also fill out DOC Form 21-414 (Extended Family Visit Application) and provide requested documentation to his or her Counselor.
- **How do individuals who wish to bring children obtain clearance for children to enter the facility?**
 - A parent, guardian, or escort must submit multiple documents, in hard copy, to receive approval for children to visit their incarcerated parents. These include a DOC Form 20-60 (Visitor's Application) for each child (signed and notarized by the child's non-incarcerated parent, giving permission for the child to visit), a DOC Form 20-446 (Parent/Guardian Approval) for each child (signed and notarized by the child's non-incarcerated parent or legal guardian, giving permission for the child to visit), a copy of the birth certificate for each child, a certified copy of the court order granting guardianship for the child, if necessary, and, if the child will be accompanied to the visit by someone *other* than his or her parent, a DOC 20-441 (Parental/Guardian Approval for Minor Visitor Escort) must be filled out and notarized by the non-incarcerated parent or legal guardian. The adult escort must be an approved visitor for the incarcerated individual.
- **How long does it take to process applications to visit an incarcerated individual?**
 - The Department of Corrections lists a general timeline for processing of 3-4 weeks, and asks that individuals wait a month prior to inquiring with the facility. The incarcerated individual is the one to notify visitors of approval to visit, not the facility.
- **What identification is necessary for adults who are visiting DOC facilities?**
 - Adults who are visiting a DOC facility must bring current photo ID (drivers license or state ID card, passport, military or government identification, tribal identification, or alien registration). While other forms of ID can be authorized by the superintendent or designee of each facility and the superintendent or designee may approve expired or

non-photo identification, it's at the discretion of the superintendent and should not be counted on as a way to gain entrance to a facility.

- **Are individuals who enter the facility subject to being searched?**
 - Yes. Visitors will be required to sign a search permission form prior to visiting, and may be required to participate in pat, electronic, vehicle, personal property, and/or canine searches.

Video Visitation Policies for the Washington Department of Corrections

- **Is video visitation available in Washington prisons?**
 - Yes. Every DOC facility in Washington State has video visitation available.
- **Can anyone participate in video visitation with an incarcerated individual?**
 - No. Visitors who participate in video visitation must be on the incarcerated individual's approved visitor list, and including individuals who aren't on the list is grounds for suspension of visiting privileges. To get onto the approved visitor's list, an individual must go through the normal application procedures (see above). The normal conduct standards apply for video visitation and are enforced by DOC staff, who monitor the visitation from the facility.
- **What's the process to initiate video visitation?**
 - Video visitation is set up and scheduled through JPay, the system Washington DOC uses to allow incarcerated individuals to electronically stay in touch with friends and family. The sessions are 30 minutes, but can be extended to an hour if available in the facility.
- **How much does it cost?**
 - Video visits are \$12.95 for a half hour visit.

Guidelines for Visits for All Washington DOC Facilities

- **What can adult visitors bring into the facility during a visit for their own usage?**
 - Each facility has different rules about whether visitors may bring money; for some facilities, only debit cards are allowed (to buy cards that allow visitors to purchase items from the vending machine), and at some facilities, only cash is allowed for vending machines or to give to the offender (limit of \$20). More details are contained in the individual facility guidelines.
 - Visitors may also bring a single key and/or remote on a single ring keychain into the facility with them, which will be secured in lockers in the facility. Adults may also bring one form of ID, medications or medical equipment that is needed during the visiting period, a small comb or brush, and two pairs of eyeglasses (including one pair of reading glasses or non-reflective sunglasses for facilities allowing outside visits).

- **What clothing standards and restrictions are placed upon adult visitors?**
 - All visitors must wear clothing that is “conservative in nature.” Visitors may not wear clothing that resembles state issued offender clothing (red shirts, khaki pants, gray sweatpants and sweatshirts) or Department uniforms (blue or black pants and button-up shirts).
 - Clothing may not reference obscenity, alcohol, drugs, gang references, violence, or sex in any form. The clothing must be clean and in good repair, with the buttons or closures fastened to the degree necessary to provide proper coverage. Camouflage, bibbed attire, or cargo pants can’t be worn; excessive layers are not allowed into the visiting room (although sweaters, blazers, and sweatshirts are permitted), nor are heavy or hooded coats. Visitors may not wear hooded clothing. Shoes cannot be quilted, fur lined, or steel toed, and heels cannot be taller than three inches.
 - Visitors can’t wear more than 3 rings, one necklace, one bracelet, and one basic watch. Scarves, ties, hats, and gloves are not allowed. Belts are allowed if they don’t have compartments and don’t have removable parts.

Bringing Children to Visits at DOC Facilities

- **What can parents, guardians, or escorts bring into a facility for infants and toddlers they're visiting with?**
 - Parents, guardians, and escorts can bring in two clear, empty, plastic bottles that can be filled with water, juice, milk, or formula, one clear plastic child's cup with lid, two unopened plastic containers of baby/snack food in their unopened containers with one plastic baby spoon, two bibs, two pacifiers or teething objects, one non-quilted child's blanket, one change of baby clothing, one disposable diaper per hour of visit, and baby wipes that have been transferred to a Ziploc bag before the visit.
- **What clothing standards are placed upon minor visitors?**
 - Children's clothing must not reveal underwear when they crawl, spin, et cetera. Shorts under dresses *may* be acceptable.
- **What physical touch is allowed between incarcerated parents and visiting minors?**
 - A brief hug and kiss (4-5 seconds) are allowed at the beginning and end of visits. For children 8 years and younger, an incarcerated parent can, if the child wishes, have the child sit on their lap and otherwise show affection to the child. If the child visibly expresses discomfort with the contact, DOC staff may ask that the child be returned to the non-incarcerated parent/guardian or escort. Parents may groom a child's hair during a visit.
- **What supervision guidelines exist for children who are visiting an incarcerated parent?**
 - DOC requires that the visiting parent, guardian, or escort have direct supervision and view of children at all times, unless he or she is using the restroom or taking another child to the restroom, at which point the incarcerated parent may supervise the child or children (if there are no restrictions prohibiting the incarcerated parent from being alone with the children).

Guidelines for Individual Facilities

Airway Heights

- **Where is Airway Heights Corrections Center?**

- Airway Heights Corrections Center is in Airway Heights, Washington, just outside of Spokane. Driving directions are [here](#), and the facility-specific visiting guide is [here](#).
- The facility's address is:

11919 W. Sprague Avenue
PO Box 1899
Airway Heights, WA 99001-1899

- **What important information should visitors, judges, and others know about Airway Heights Corrections Center?**

- The facility houses only men, and its custody levels are minimum, medium, and close.
- Airway Heights is one of two facilities in the state with a Sexual Offender Treatment Program for men.
- The facility uses ZipKey cards for their vending machines, and they cost \$5. The limit on the cards is \$38 at one time.

- **How often is visitation allowed?**

- Visitation hours depend on the unit placement of the incarcerated and the type of visitation (video or in-person).

In Person Visitation:

Where	Days	Check In Time	Check Out Time
At the main facility in the Visit Area for living units K, L, and R	Friday and Sunday	1200	1530
	Saturday and Monday	1700	2030
At the main facility in the Visit Area for living units M, N, and T	Friday and Sunday	1700	2030
	Saturday and Monday	1200	1530
At the Minimum Security Unit (MSU) in building C-2	Friday, Saturday, and Sunday	1230	1530
	Friday, Saturday, Sunday, and Monday	1700	2030
At the Infirmary in the main facility for offenders unable to attend normal visiting due to significant health concerns	Friday, Saturday, Sunday, and Monday	1300	1500
		1800	2000

Video Visitation:

P01 OFFENDERS (K, L, M, N, R & T Units)

6:30AM – 7:00AM
4:00PM – 4:30PM
9:30PM – 10:00PM
10:00PM – 10:30PM
10:30PM – 11:00PM

P03 OFFENDERS (C4 & C5 Units)

6:30AM – 7:00AM
4:00PM – 4:30PM
11:00PM – 11:30PM

- Visitation for incarcerated individuals who are in isolation is no contact, and minors are not allowed.

- **Is there a special room or area for children to visit incarcerated parents?**

- Yes, the visitation room has a special play area for children and families.

- **Are there any special events for children and incarcerated parents?**
 - Yes. The prison hosts a number of events each year for incarcerated fathers and grandfathers. The list of 2016 events is [here](#). The incarcerated individual is required to sign up for some of the events.
 - Highlights include:
 - Book Fair and Craft Event, May 14th and 15th and December 3rd and 4th: Children make crafts with incarcerated individuals, and choose two books to take home at the end of the event.
 - Day with Dad, August 13th: Children have a picnic outside with their fathers.
 - Family Birthday Party: Children are given a birthday cake on or near their birthday during normal visiting hours with their incarcerated father.

Cedar Creek

- **Where is Cedar Creek Corrections Center?**

- Cedar Creek Corrections Center is in Littlerock, Washington. Driving directions are [here](#) and the facility-specific visiting guide is [here](#).
- The address is:
12200 Bordeaux Road
PO Box 37
Littlerock, WA 98556-0037

- **What important information should visitors, judges, and others know about Cedar Creek Corrections Center?**

- It is a minimum security facility and houses only men.
- There are two units (Cascade Unit and Olympic Unit).
- Cedar Creek uses debit vending machines, which use facility-provided cards. These cards are \$5, with a limit of \$20 at one time on the card.

- **How often is visitation allowed?**

- The 2016 visitation calendar for Cedar Creek is [here](#). The schedule for visitation depends on which unit the incarcerated male is placed in, and the type of visitation (video or in-person).

Video Visitation:

Where	Days	Check In Time	Check Out Time
Cascade Living Unit	Tuesdays, Thursdays Saturdays	6:00, 7:00 and 8:00 PM	9:00 PM
Olympic Living Unit	Tuesdays, Thursdays Saturdays	6:00, 7:00 and 8:00 PM	9:00 PM

Clallam Bay

- **Where is Clallam Bay Corrections Center?**
 - Clallam Bay Corrections Center is in Clallam Bay, Washington. Driving directions are [here](#) and the facility-specific visiting guide is [here](#).
 - The address is:
1830 Eagle Crest Way
Clallam Bay, WA 98326
- **What important information should visitors, judges, and others know about Clallam Bay Corrections Center?**
 - It is a medium, close, and maximum security facility and houses only men.
 - There are multiple units for each custody level (Intensive Management/ maximum, close, and medium security).
 - Clallam Bay uses cash vending machines. Visitors may bring up to \$20 in change or bills, in denominations of \$5 or less, and an additional \$20 for the incarcerated individual.
- **How often is visitation allowed?**
 - There's no facility schedule for video visitation; it depends upon the incarcerated individual's unit.
 - Unless there's a special event happening, visitation is allowed for non-IMU individuals Friday-Monday, 11 AM to 7:15 PM.
 - Individuals incarcerated in the Intensive Management Unit are allowed one, no-contact visit per week in a visitation booth during normal visitation hours. The length of the visit varies depending on the incarcerated individual's level of custody within the Intensive Management Unit.
- **Is there a special room or area for children to visit incarcerated parents?**
 - Yes. Families are seated separately in the main visitation room from visitors and incarcerated individuals without families, and there's a children's Play Area in the main visitation room with toys, books, et cetera. Family crafts are available in the visit room during all normal visitation hours.
 - If an individual is in the Intensive Management Unit, there are no special accommodations for visiting with their children; the children sit on the lap or next to their non-incarcerated parent, guardian, or escort in the visiting booth.
- **Are there any special events for children and incarcerated parents?**
 - Not specifically. There are religious programs, such as Christian and Muslim holiday celebrations, that allow families of incarcerated individuals to participate, as well as

cultural events, but there are no family-centered events planned for 2016 on Clallam Bay's [Event Calendar](#).

Coyote Ridge

- **Where is Coyote Ridge Corrections Center?**

- Coyote Ridge Corrections Center is in Connell, Washington. Driving directions are here and the facility-specific visiting guide is here.
- The address is:

1301 N Ephrata Ave
PO Box 769
Connell, WA 99326

- **What important information should visitors, judges, and others know about Coyote Ridge Corrections Center?**

- It's a minimum, long-term minimum and medium-security facility that houses only men.
- There are 2-4 units for each custody level, and visiting hours change depending on which unit the individual is placed in.
- Coyote Ridge uses debit card vending machines. The cards must be loaded with cash.

- **How often is visitation allowed?**

- Visitation depends upon which unit the individual offender is placed in (Minimum, "Camp," long-term minimum, or medium security). The 2016 schedule is available [here](#), with detailed visiting schedules for every unit, as well as special events or programs that change the visiting schedule.
- Each incarcerated individual may have up to 7 visitors per visit.

- **Is there a special room or area for children to visit incarcerated parents?**

- Yes. There's a special area within both visitation rooms that has toys, games, et cetera for children and their parents or escorts.

- **Are there any special events for children and incarcerated parents?**

- Yes. Family-friendly events, cultural events, and religious programming occurs in both units. The best place to get information about events is on Coyote Ridge's [Event Calendar](#). RSVPs are required for all events.
- Highlights include:
 - Spring Event, April 9th: Children and parents can plant pumpkin seeds so there can be pumpkins for the fall events, take photos, and participate in games and activities.

- Summer Father’s Event, June 25th: This is an event designed to honor fathers; children are encouraged to attend, and treats, games, and crafts are provided, as are photos of families.

Larch

- **Where is Larch Corrections Center?**

- Larch Corrections Center is in Yacolt, Washington. Driving directions are [here](#) and the facility-specific visiting guide is [here](#).
- The address is:
15314 NE Dole Valley Road
Yacolt, WA 98675-9531

- **What important information should visitors, judges, and others know about Larch Corrections Center?**

- Larch Corrections Center is a male-only minimum security facility.
- There are two units at Larch (Elkhorn and Silverstar).
- Larch uses debit card vending machines; to buy a debit card that works, individuals must bring \$5 in cash, as well as up to \$80 to put on the card.

- **How often is visitation allowed?**

- Generally, visitation is allowed each Saturday, Sunday, and Monday. The 2016 Visitation Calendar is available [here](#).
- Incarcerated individuals are allowed to have up to 4 approved visitors per visit.

In-Person Visitation

Where	Days	Check In Time	Check Out Time
LCC Visiting Area	Saturday, Sunday, and Monday unless events have been scheduled – Elkhorn and Silver Star units will alternate each week.	Morning 8:00 AM 9:00 AM 10:00 AM Afternoon 1:00 PM 2:00 PM 3:00 PM	Up to 11:00 AM Up to 11:00 AM Up to 11:00 AM Up to 4:00 PM Up to 4:00 PM Up to 4:00 PM

Video Visitation

Where	Days	Check In Time	Check Out Time
Elkhorn and Silver Star Living Unit Day Rooms	Sunday through Saturday	<u>Morning</u> 8:30 AM	Up to 10:45 AM
		<u>Afternoon</u> 12:30 PM	Up to 4:00 PM
		<u>Evening</u> 6:00 PM	Up to 8:00 PM

- **Is there a special room or area for children to visit incarcerated parents?**
 - There’s usually a special area within visitation rooms for children and their incarcerated parents to play, read, et cetera.
- **Are there any special events for children and incarcerated parents?**
 - Yes. There are family-centered, cultural, and religious events. Incarcerated individuals must apply to attend cultural and family events, and may only attend one cultural event per year. The 2015-2016 schedule is [here](#).
 - Highlights include:
 - Mother’s Day event, April 30th: Incarcerated individuals can invite their own mothers or the mother of their children to attend.
 - Christmas event, around December 19th: Santa visits, and fathers and their children and parent/guardian/escort make crafts.

Mission Creek

- **Where is Mission Creek Corrections Center for Women?**
 - Mission Creek Corrections Center is in Belfair, Washington. Driving directions are [here](#), and facility-specific information is [here](#).
 - The address is:
3420 Sand Hill Road
Belfair, WA 98528
- **What important information should visitors, judges, and others know about Mission Creek Corrections Center for Women?**
 - Mission Creek Corrections Center for Women is a minimum security facility for females.
 - It has three units (Mission Creek, Bear Creek, and Gold Creek).
 - Mission Creek uses debit card vending machines; the debit cards are loaded prior to entering the visitation room, and cost \$5. There’s no limit of how much can be put on the card.
- **How often is visitation allowed?**
 - The women incarcerated at Mission Creek may have up to three approved visitors at one time.
 - The 2016 visit calendar is available [here](#).

In Person Visits:

Where	Days	Check In Time	Visit Begin Time	Visit End Time
Visit Room	Friday	6:00 p.m. to 6:30 p.m.	6:30 p.m.	8:30 p.m.
	Saturday/Sunday/ *Monday Holiday	2:15 p.m. to 2:45 p.m.	2:45 p.m.	5:00 p.m.
	Saturday/Sunday/ *Monday Holiday	6:00 p.m. to 6:30 p.m.	6:30 p.m.	8:30 p.m.

*Monday visits only if Monday is a State holiday.

Video Visits:

Where	Days	Check In Time	Check Out Time
Offender’s assigned unit	7 days a week	10:00 a.m.	10:30 a.m.*
		11:00 a.m.	11:30 a.m.*
		2:00 p.m.	2:30 p.m.*
		3:00 p.m.	3:30 p.m.*
		9:30 p.m.	10:00 p.m.*
		10:30 p.m.	11:00 p.m.*

*Video Visiting may be extended an additional 30 extra minutes for an additional fee at the conclusion of the first 30 minute increment. Total video visit time will not exceed one hour.

- **Is there a special room or area for children to visit incarcerated parents?**
 - Yes. There's a special room for children to visit with their incarcerated mothers, separate from the main visitation room. It has murals, toys, and other things to make it more welcoming for children.
- **Are there any special events for children and incarcerated parents?**
 - Yes. Mission Creek holds multiple events per year designed specifically for families to connect. The 2016 calendar of family events is [here](#).
 - Highlights include:
 - Mother's Day Event, May 7th: Families are invited to come celebrate Mother's Day with their incarcerated mother or grandmother.
 - Family Fun Day/Back to School, August 6th: Approved visitors can come visit to celebrate the beginning of school for the year.

Monroe

- **Where is Monroe Correctional Complex?**

- Monroe Correctional Complex is in Monroe, Washington. Driving directions are [here](#), and facility-specific information is [here](#).
- The address is:
16550 177th Avenue SE
PO Box 777
Monroe, WA 98272

- **What important information should visitors, judges, and others know about Monroe Correctional Complex?**

- Monroe is one of the largest prisons in the State, housing only men. It has maximum, close, medium, and minimum security units.
- There are 19 different units at Monroe Correctional Center, split into 5 larger units: the Twin Rivers Unit (4 units, medium and minimum/MI3), the Minimum Security Unit (4 units), the Washington State Reformatory (4 units, medium), the Special Offender Unit (6 units, Maximum, Close, and Medium/MI3), and the Intensive Management Unit (1 unit).
- The level of security and regulations vary considerably from unit to unit, including what is allowed into the unit. Monroe does use debit card vending machines, but some visits are no-contact with no access to vending machines. The [Visitor's Guide](#) has more information.

- **How often is visitation allowed?**

- This varies considerably from unit to unit. Schedules are available on the Monroe Correctional Complex DOC [page](#). The number of visitors allowed also varies.
- The Washington State Reformatory Unit 2016 Visit schedule is [here](#). If visiting an incarcerated individual who is in the inpatient unit of the Washington State Reformatory Unit, visitors must be over 18.
- The Twin Rivers Unit 2016 Visit Schedule is [here](#).
- The Intensive Management Unit Visit Schedule depends on the custody level of the incarcerated individual. More details are on page 3 of the [Visitor's Guide](#). IMU visits are no-contact. Restraints may be required for the duration of the visit.
- The Minimum Security Unit 2016 Visit Schedule is [here](#).
- The Special Offender Unit 2016 Visit Schedule is [here](#).

- **Is there a special room or area for children to visit incarcerated parents?**

- The various units have different visiting rooms, but in general, Washington prisons do try to have special areas for children in their visiting rooms.

- If the visits are no-contact, the child likely will have to sit on the non-incarcerated parent, guardian, or escort's lap, or may not be allowed to visit the individual at all.
- **Are there any special events for children and incarcerated parents?**
 - Yes. Each unit has activities for families, except the Intensive Management Unit. The activities are available on the schedules, above, as well as on a unified calendar for the entire Complex, [here](#).
 - Highlights include:
 - Monthly Girl Scouts events, the last Saturday of each month
 - Family Outdoor Summer/Back to School Event, July 23rd, for the Twin Rivers Unit

Olympic

- **Where is Olympic Corrections Center?**

- Olympic Corrections Center is in Forks, Washington. Driving directions are [here](#), and facility-specific information is [here](#).
- The address is:
11235 Hoh Mainline
Forks, WA 98331

- **What important information should visitors, judges, and others know about Olympic Corrections Center?**

- It is a minimum security facility with three units, and houses only males.
- It has cash-only vending machines, and you can bring up to \$20 in small bills and \$20 for the individual you’re visiting.

- **How often is visitation allowed?**

- Visitation is allowed from 9:30-2:30 on Saturdays, Sundays, and state holidays, except for individuals housed in Secured Housing, where visiting is by appointment.

In- Person Visitation

Where	Days	Check In Time	Check Out Time
OCC Visit Room	Saturdays	0930	1430
OCC Visit Room	Sundays	0930	1430
OCC Visit Room	State-observed holidays	0930	1430
Secured Housing	By appointment		

- **Is there a special room or area for children to visit incarcerated parents?**

- There’s usually a special area in all visitation rooms for kids. Scrapbooking supplies are provided every visiting day at the Olympic Corrections Center.

- **Are there any special events for children and incarcerated parents?**

- Yes. There are events once per month, seven times per year. They range from a Mother’s Day event to a back to school event where kids receive backpacks with school supplies.

Stafford Creek

- **Where is Stafford Creek Corrections Center?**
 - Stafford Creek Corrections Center is in Aberdeen, Washington. Driving directions are [here](#), and facility-specific information is [here](#).
 - The address is:
191 Constantine Way
Aberdeen, WA 98520
- **What important information should visitors, judges, and others know about Stafford Creek Corrections Center?**
 - Stafford Creek is a male-only facility with minimum, medium, and maximum custody units.
 - There are 7 units; 3 are minimum and 4 are medium security. There are also Intensive Management and Segregation units.
 - Stafford Creek uses debit card vending machines, and the limit is \$40.
- **How often is visitation allowed?**
 - Visit days are Friday-Monday; Fridays and Mondays are open visiting days. On Saturdays and Sundays, units trade off for visits. Visiting hours are 11 AM to 8 PM. The 2016 Visit Schedule is [here](#). More details about visiting guidelines are on page 1 of the [Visitor's Guide](#).
 - If an individual is placed in the Intensive Management Unit or the Segregation unit, they may be able to receive visitors, but it depends on why they're placed in those units. The visits are no-contact, and there's a 4-person limit. The amount of visitation allowed depends on the individual's custody level within the IMU or Segregation. Visiting hours are 5-8 on Fridays and 12-3 on Saturdays.
- **Is there a special room or area for children to visit incarcerated parents?**
 - Yes. There's a special area within the visit room for kids, with toys and books.
- **Are there any special events for children and incarcerated parents?**
 - Yes. There are lots of events throughout the year for families. However, the incarcerated individual must apply to every event, and attendance is not guaranteed. Sometimes, individuals must write an essay or attend workshops to be approved to attend.
 - The 2016 Family Events Schedule is [here](#).
 - There are bi-monthly Family Fun Nights, Significant Women and Significant Men events throughout the year, holiday events, and a family BBQ in July.

Washington Corrections Center

- **Where is Washington Corrections Center?**
 - Washington Corrections Center is in Shelton, Washington. Driving directions are [here](#), and facility-specific information is [here](#).
 - The address is:
2231 West Dayton Airport Road
PO Box 900
Shelton, WA 98584
- **What important information should visitors, judges, and others know about Washington Corrections Center?**
 - Washington Corrections Center is often known as “Shelton.”
 - It is a medium, close, and maximum security facility that houses only males.
 - There are 9 units: 4 IMU and Segregation units (Units R1-R3 and IMU) and 5 lower-security units (Units R4-R6, Cedar, and Evergreen)
 - It uses debit machine vending cards, with a limit of \$25 per visitor, plus the incarcerated individual.
- **How often is visitation allowed?**
 - There’s currently a temporary schedule in place; visiting is on Fridays, Saturdays, and Sundays. The visiting hours change depending on which unit is being visited. The temporary schedule is [here](#).
 - There are 5 approved visitors allowed per visit for non-IMU or segregated individuals; those individuals are limited to 3 approved visitors per visit.
- **Is there a special room or area for children to visit incarcerated parents?**
 - There’s usually a special area in the visiting room, but there’s likely no special accommodations for individuals placed in IMU or Segregation.
- **Are there any special events for children and incarcerated parents?**
 - Yes, but they’re limited to individuals who aren’t placed in IMU, Segregation units, or Units R4 and R5.
 - Highlights include:
 - Mother’s Day, May 7th
 - Father’s Day, June 18th
 - Fall and Winter Festivals, November 19th and December 17th, respectively

Washington Corrections Center for Women

- **Where is Washington Corrections Center for Women?**
 - Washington Corrections Center for Women is in Gig Harbor, Washington. Driving directions are [here](#), and facility-specific information is [here](#).
 - The address is:
 9601 Bujacich Rd. NW
 Gig Harbor, WA 98332-8300

- **What important information should visitors, judges, and others know about Washington Corrections Center for Women?**
 - Washington Corrections Center for Women is a minimum, medium, and close custody facility for only females.
 - It's usually known as "Purdy."
 - There are many units, including Medium Security Units, the Treatment and Evaluation Center, the Closed Custody Unit, the Close Observation Area (including an Intensive Management unit), and Segregation (including another Intensive Management Unit).
 - The Washington Corrections Center for Women uses debit card vending machines, which can be loaded using cash. There's no limit on how much the card can have on it.

- **How often is visitation allowed?**
 - Visitation depends on which unit the incarcerated individual is placed in, but units have visitation on Fridays through Mondays (except the Reception and Diagnostic Center, which has visitation for immediate family only on Saturdays, Sundays, and Mondays).

In Person Visitation:

	Friday	Saturday	Sunday	Monday
CCU	10:30 a.m. - 1:30 p.m.	4:45 p.m. - 7:30 p.m.	10:30 a.m. - 1:30 p.m.	4:45 p.m. - 7:30 p.m.
SEG*	10:30 a.m. - 1:30 p.m.	10:30 a.m. - 1:30 p.m.	4:45 p.m. - 7:30 p.m.	4:45 p.m. - 7:30 p.m.
TEC MA	4:45 p.m. - 7:30 p.m.	10:30 a.m. - 1:30 p.m.	4:45 p.m. - 7:30 p.m.	10:30 a.m. - 1:30 p.m. 4:45 p.m. - 7:30 p.m.
MB	4:45 p.m. - 7:30 p.m.	4:45 p.m. - 7:30 p.m.	10:30 a.m. - 1:30 p.m.	10:30 a.m. - 1:30 p.m. 4:45 p.m. - 7:30 p.m.
J	10:30 a.m. - 1:30 p.m. 4:45 p.m. - 7:30 p.m.	10:30 a.m. - 1:30 p.m.	4:45 p.m. - 7:30 p.m.	10:30 a.m. - 1:30 p.m. 4:45 p.m. - 7:30 p.m.
K L	10:30 a.m. - 1:30 p.m. 4:45 p.m. - 7:30 p.m.	4:45 p.m. - 7:30 p.m.	10:30 a.m. - 1:30 p.m.	10:30 a.m. - 1:30 p.m. 4:45 p.m. - 7:30 p.m.
RDC*		10:30 a.m. - 1:30 p.m. 4:45 p.m. - 7:30 p.m.	10:30 a.m. - 1:30 p.m. 4:45 p.m. - 7:30 p.m.	4:45 p.m. - 7:30 p.m.

*Immediate Family Only

CCU = Close Custody Unit
 MA = Medium Security Unit/A Pod
 RDC = Reception and Diagnostic Center

SEG = Segregation
 MB = Medium Security Unit/B Pod

TEC = Treatment and Evaluation Center
 J, K, L Units = Minimum Security Units

Video Visitation:

	Friday	Saturday	Sunday	Monday
CCU	10:30 a.m. - 1:00 p.m. 5:00 p.m.- 6:00 p.m.	10:30 a.m. - 1:00 p.m. 5:00 p.m.- 6:00 p.m.	10:30 a.m. - 1:00 p.m. 5:00 p.m.- 6:00 p.m.	10:30 a.m. - 1:00 p.m. 5:00 p.m.- 6:00 p.m.
MSU	7:00 a.m. - 1:30 p.m. 2:30 p.m. - 3:30 p.m. 5:00 p.m. - 8:30 p.m. 10:30 p.m.- 11:00 p.m.	7:00 a.m. - 1:30 p.m. 2:30 p.m. - 3:30 p.m. 5:00 p.m. - 8:30 p.m. 10:30 p.m. - 11:00 p.m.	7:00 a.m. - 1:30 p.m. 2:30 p.m. - 3:30 p.m. 5:00 p.m. - 8:30 p.m. 10:30 p.m. - 11:00 p.m.	7:00 a.m. - 1:30 p.m. 2:30 p.m. - 3:30 p.m. 5:00 p.m. - 8:30 p.m. 10:30 p.m. - 11:00 p.m.
J K L	7:00 a.m. - 1:30 p.m. 2:30 p.m. - 3:30 p.m. 5:00 p.m. - 8:30 p.m. 10:30 p.m. - 11:00 p.m.	7:00 a.m. - 1:30 p.m. 2:30 p.m. - 3:30 p.m. 5:00 p.m. - 8:30 p.m. 10:30 p.m. - 11:00 p.m.	7:00 a.m. - 1:30 p.m. 2:30 p.m. - 3:30 p.m. 5:00 p.m. - 8:30 p.m. 10:30 p.m. - 11:00 p.m.	7:00 a.m. - 1:30 p.m. 2:30 p.m. - 3:30 p.m. 5:00 p.m. - 8:30 p.m. 10:30 p.m. - 11:00 p.m.

- **Is there a special room or area for children to visit incarcerated parents?**
 - Yes. There’s a special room off the main visitation room for children, with murals, toys, games, et cetera.
- **Are there any special events for children and incarcerated parents?**
 - Yes. There are many monthly events for families. The 2015-2016 calendar is available [here](#).
 - The Washington Corrections Center for Women participates in Girl Scouts Beyond Bars, and there are monthly troop meetings.
 - Washington Corrections Center for Women also participates in the Residential Parenting Program; there’s a nursery in the prison. Approved pregnant incarcerated individuals can keep their newborns with them if they have a sentence that is less than 30 months.

Washington State Penitentiary

- **Where is the Washington State Penitentiary?**
 - The Washington State Penitentiary is in Walla Walla, Washington. Driving directions are [here](#), and facility-specific information is [here](#).
 - The address is:
 - 1313 North 13th Avenue
 - Walla Walla, WA 99362

- **What important information should visitors, judges, and others know about the Washington State Penitentiary?**
 - The Washington State Penitentiary is one of the largest male prisons in the state, and has minimum, medium, close, maximum, and segregation units. It houses Washington's men and women who have been sentenced to death.
 - The Penitentiary has 14 units, distributed between the different custody levels.
 - The Penitentiary uses debit card vending machines, which can be loaded using cash. There's a \$40 limit, but debit cards can't be brought into the IMU.

- **How often is visitation allowed?**
 - It varies widely depending on the incarcerated individual's custody level and unit. Pages 1-3 of the [Visitor's Guide](#) detail visit schedules, and the 2016 Visit Schedule is available [here](#). There's a limit of 7 visitors per visit, with a limit of 2 immediate family visitors per visit for incarcerated individuals in IMU.
 - There is video visitation available for some incarcerated individuals.
 - Most IMU visits are no-contact, with limited exceptions for individuals who have been sentenced to the death penalty.

- **Is there a special room or area for children to visit incarcerated parents?**
 - It varies widely based on where in the prison the incarcerated individual is located. Many visit rooms do have special areas for children, but some visits are no-contact and minors have to sit on the lap of the non-incarcerated escort, parent, or legal guardian.

- **Are there any special events for children and incarcerated parents?**
 - Yes, but the availability depends on the custody level of the incarcerated individual. There are events scheduled for major holidays, religious events, and cultural events.
 - Highlights include:
 - Mother's Day Activities (May 7th- May 12th, depending on the unit)
 - Father's Day Activities (June 17th-21st, depending on the unit)
 - Fall Activities (last week of November)

Children of Incarcerated Parents Act: Dependency Bench Card

At Shelter Care:

- **Setting CASE CONFERENCE or MEDIATION:** Incarcerated parent must be provided the option to participate through teleconference or videoconference. **RCW 13.34.067(3).**
 - Inquire re: order required by institution to permit attendance by phone
 - Consider provisions for payment for phone call if needed

At IPR, Permanency Planning, or Dependency Review Hearings:

- **Permanency plans must take incarceration into account and provide visitation, unless it is not in the child's best interests:** Plans for incarcerated parents must address how the parent will participate in permanency planning meetings and, where possible, must include treatment that reflects the resources available at the facility where the parent is confined. Plan must provide for visitation opportunities, unless visitation is not in the best interests of the child. **RCW 13.34.136(2)(b)(i).**
 - Inquire re: logistics for parental participation in case planning and meetings
 - Make provisions for participation, including orders permitting attendance by phone if needed
 - Services: Inquire re: availability of services in institution, and ordering services that are either actually available in the institution or services where providers are available to go to the institution if permitted; timeline for identification of services; plan for DSHS and court obtaining proof of services participated in at the institution

Child Removed 15/22 months +, at Permanency Planning and Dependency Review Hearings:

- **Good cause exception to filing a termination petition (currently paragraph 2.7 of DR and PPH Orders):** A parent's current or former incarceration may provide a good cause exception for a court to decline to order DSHS to file a termination petition if the child has been in out-of-home care for fifteen of the last twenty-two months, if the parent maintains a meaningful role in the child's life and DSHS has not documented another reason why it would be otherwise appropriate to file a termination petition. **RCW 13.34.145(4)(a)(iv).**
 - **Determining whether a parent maintains a meaningful role in a child's life:**
 - Parent's expressions or acts manifesting concern for the child, such as letters, telephone calls, visits, and other forms of communication with the child
 - Parent's efforts to communicate and work with DSHS or other individuals for the purpose of complying with the service plan and repairing, maintaining, or building the parent-child relationship
 - Positive response by the parent to reasonable efforts of DSHS

- Reasonable efforts (or insufficiencies thereof) of DSHS
- Information provided by the parent's attorney, correctional and mental health personnel, or other service providers
- Limitations in the parent's access to family support programs, therapeutic services, and visiting opportunities, restrictions to telephone and mail service, inability to participate in foster care planning meetings, and difficulty accessing lawyers and participating meaningfully in court proceedings.
- Whether the continued involvement of the parent in the child's life is in the child's best interest. **RCW 13.34.145(b)**

DRAFT